

## Check List as per WFME Standards to Evaluate a Medical College in Bangladesh in line with Accreditation Act 2023

### A. Background Information

1. Name of Medical college:
2. Address: District:
3. Category of medical College:  1 Govt.  2 Non Govt.  3 Other (specify):
4. Established in:
5. Contact : Phone Mobile :  
Email: Website:
6. First batch of students enrollment in:
7. Number of student & Interns:

Sl	Phase of the students	Number of seat	Regular students	Total students/interns
a	First phase			
b	Second phase			
c	Third phase			
d	Fourth / Final phase			
e	<b>Total</b> (first to final phase)			
f	Interns	-----	-----	

### B. Items as per WFME standards

Sl	Item	Response	
1	a. Does the medical/dental college abide by the criteria set by BM&DC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.1a. is YES/NO, last comment from BM&DC visit/Why? .....		
	Pl provide/attach evidence .....		
	b. Does the medical college has the capacity for enrolling the present number of students as per BM&DC criteria?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.1b. is YES/NO, pl mention three points in favour of your response/Why? .....		
	Pl provide/attach evidence .....		
	c. Total number of teachers of the medical college		
	d. Teachers students ratio of the medical college as per BM&DC		
	e. Does the medical college has adequate academic staff as per BM&DC criteria ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.1e. is YES/NO, Pl describe/Why?.....		
Pl provide/attach evidence .....			
f. Does the medical college has academic staff recruitment policy as per BM&DC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If the answer of Q.1f. is YES/NO, does the college follow it/Why ?			
If yes, Pl provide/attach evidence .....			

	g. Does the medical college has specific promotion policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.1g. is YES/NO, does the follow it/Why ? If yes, Pl provide/attach evidence .....		
	h. Does the medical college practice faculty development programme?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.1h. is YES/NO, how the college practice it/Why?..... Pl provide/attach evidence .....		
2	a. How do you provide effective teaching learning to your students?	<ul style="list-style-type: none"> <li>• By lesson plan</li> <li>• By academic calendar</li> <li>• Others ....Pl mention</li> </ul>	
	Pl provide/attach evidence .....		
	b. Do you practice integrated teaching learning?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.2b. is YES/NO, Pl mention How/Why?..... Pl provide/attach evidence .....		
	c. Do you provide proper teaching of basic subjects	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.2c. is YES/NO, Pl mention How/Why?..... Pl provide/attach evidence .....		
	d. Do you have the provision of teaching learning of generic topics on medical humanities	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.2d. is YES/NO, Pl mention How/Why?..... Pl provide/attach evidence .....		
	e. Proper conduction of ethical teaching-learning as per developed “Module on teaching health ethics in undergraduate medical education in Bangladesh”	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.2e. is YES/NO, Pl mention How/Why?..... Pl provide/attach evidence .....		
	f. Does the medical college has Academic calendar	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.2f. is YES/NO, who prepare it/Why?..... Pl provide/attach evidence .....		
3.	a. Does the medical college have <u>separate teaching hospital in the same campus?</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	b. Total no of bed of the medical college hospital	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	c. Students bed ratio of the medical college hospital		
	d. Bed occupancy rate		
	e. Student patient ratio at the day of reporting		
	f. Does the students have scope for provision of adequate exposure of clinical teaching	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.3f. is YES/NO, Pl mention How/Why?..... Pl provide/attach evidence .....		
	g. Provision of proper morning & evening clinical teaching – learning	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.3g. is YES/NO, Pl mention How/Why?..... Pl provide/attach evidence .....		
	h. Proper morning & evening clinical teaching –learning at indoor	<input type="checkbox"/> Yes	<input type="checkbox"/> No

	If the answer of Q.3h. is YES/NO, Pl mention How/Why?.....				
	Pl provide/attach evidence .....				
	i. Proper clinical teaching –learning at out door/ambulatory care	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	If the answer of Q.3i. is YES/NO, Pl mention How/Why?.....				
	Pl provide/attach evidence .....				
	j. Proper clinical teaching –learning at Emergency	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	If the answer of Q.3j. is YES/NO, Pl mention How/Why?.....				
	Pl provide/attach evidence .....				
	k. Does the medical college maintain separate attendance khata for morning & evening clinical teaching	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	If the answer of Q.3k. is YES/NO, pl mention who supervise/Why?.....				
	Pl provide/attach evidence .....				
4	a. Proper practice of Residential Field Site Training (RFST) at Upazila Health Complex (UHC) ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	If the answer of Q.4a. is YES/NO, at which UHC/Why?.....				
	Pl provide/attach evidence .....				
	b. Who supervise students training at UHC?				
	Pl provide/attach evidence .....				
	c. Mention three major academic activities of RFST related to Community Based medical education (COMBE) .				
	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>				
	d. Does the medical college has attached UHC for internship practice ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	If the answer of Q.4d. is YES/NO, at which UHC/Why?.....				
	Pl provide/attach evidence .....				
	e. Who supervise Internship training at UHC?				
	Pl provide/attach evidence .....				
5.	a. Does the medical college has the students counselling system ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	b. Does the medical college maintain the confidentiality of the issue of students counselling ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	If the answer of Q.5b. is YES/NO, Pl mention how/Why?.....				
6.	a. Status/practice of formative assessment with record keeping ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	If the answer of Q.4.a is YES/NO, Pl mention How/Why?.....				
	Pl provide/attach evidence .....				
7	Standard of formative & summative assessment about---				
	<b>Different type of examination tools</b>	<b>Highly Dis-Satisfactory</b>	<b>Dis-Satisfactory</b>	<b>Average</b>	<b>Satisfactory</b>
	a. MCQ				
	b. Short Answer Question (SAQ)				
	c. Structured Essay Question (SEQ)				
	a. Structured Oral Examination (SOE)				

	b. OSCE/OSPE					
	c. Record keeping & maintaining eligibility criteria for appearing professional examination					
8.	a. Does the medical college practices quality assurance scheme (QAS)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	b. If the answer of Q.8a. is YES/NO, PI mention since which year/Why?..... Name of academic coordinator: ..... Names of Phase I: Co-ordinator..... Names of Phase II: Co-ordinator..... Names of Phase III: Co-ordinator..... Names of Phase IV: Co-ordinator.....					
	c. Does the medical college has the provision of students representation in academic activities ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	If the answer of Q.8c. is YES/NO, How/Why?..... PI provide/attach evidence .....					
	a. Does the medical college take students views for improving MBBS program?	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	If the answer of Q.8b. is YES/NO, PI describe/Why ?..... PI provide/attach evidence .....					
9.	a. Does the medical college has functional MEU ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	b. Does the MEU has assigned faculty member(s) MEU?	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	If the answer of Q.9b. is YES/NO, pl mention names/Why?.....					
	c. Does the Medical Education Unit (MEU) has support staff	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	If the answer of Q.9c. is YES/NO, pl mention names/Why?.....					
	d. Does the Medical Education Unit has sufficient space with logistics ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	If the answer of Q.9d. is YES/NO, PI mention/Why?.....					
	k. Please mention three important activities conducted by MEU within last six months: .....					
10	a. Does the medical college has adequate own physical space & resources?	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	b. Library	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	If the answer of Q.9b. is YES/ PI mention Total No of Book:----- Books Issued within last 30days for student-----, For Teachers------. Seat capacity for students-----, For Teachers..... Scope of Photocopy ..... /If No,Why?.....					
	c. Computer Lab	<input type="checkbox"/> Yes	<input type="checkbox"/> No			
	If the answer of Q.10a,b,c. is YES/NO, PI mention the facilities computer lab( Total No of Computer....., Internet connection with..... computers/ If No, Why:..... PI provide/attach evidence .....					

### 11. Classrooms' capacity and its quality:

Type of classroom	Seating capacity	Quantity & Quality of the teaching-learning aids (Ventilation, light, space, AC & AV Aids)			
		Average 1	Good 2	Excellent 3	
Lecture Gallery	No : ..... Capacity :.....				
Lecture hall/theater hall	No : ..... Capacity :.....				
Anatomy dissection hall	No : ..... Capacity :.....				
Anatomy tutorial room	No : ..... Capacity :.....				
Anatomy Histology Laboratory	No : ..... Capacity :.....				
Anatomy museum	No : ..... Capacity :.....				
Physiology practical room	No : ..... Capacity :.....				
Physiology tutorial room	No : ..... Capacity :.....				
Biochemistry practical room	No : ..... Capacity :.....				
Biochemistry tutorial room	No : ..... Capacity :.....				
Pathology practical room	No : ..... Capacity :.....				
Pathology tutorial room	No : ..... Capacity :.....				
Microbiology practical room	No : ..... Capacity :.....				
Microbiology tutorial room	No : ..... Capacity :.....				
Pharmacology practical room	No : ..... Capacity :.....				
Pharmacology tutorial room	No : ..... Capacity :.....				
Community Medicine & public health tutorial room	No : ..... Capacity :.....				
Community Medicine & public health practical room	No : ..... Capacity :.....				
Forensic Medicine & Toxicology practical room	No : ..... Capacity :.....				
Forensic Medicine & Toxicology tutorial room	No : ..... Capacity :.....				
Forensic medicine & Toxicology museum	No : ..... Capacity :.....				
Morgue	No : ..... Capacity :.....				
Separate Examination Hall	No : ..... Capacity :.....				
12	Does the medical college has provision of---				
	a. IT centre with sufficient computer			<input type="checkbox"/> Yes	<input type="checkbox"/> No
	b. Internet facility			<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.12a,b. is YES/NO, Pl mention about facilities/Why?..... Pl provide/attach evidence .....				
	c. Does the medical college has it's e-library?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.12c. is YES/NO, Pl mention about e library/Why?..... Pl provide/attach evidence .....				
	d. Does the medical college has it's medical skill center/ simulation lab?			<input type="checkbox"/> Yes	<input type="checkbox"/> No

	If the answer of Q.12d. is YES/NO, PI mention about it/Why?..... PI provide/attach evidence .....		
13	a. Does the medical college has it's research cell?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	b. Does the medical college has it's IERB?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	c. Does the medical college has the provision of conducting institutional research ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answers of Q13.a, b & c is YES/NO, PI mention about those/Why?..... PI provide/attach evidence .....		
14	a. Does the medical college has the provision of MBBS programme evaluation –by students ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.14a. is YES/NO, PI mention How/Why?..... PI provide/attach evidence .....		
	b. Does the medical college practice provision of MBBS programme evaluation –by faculty members?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.14b. is YES/NO, PI mention how/Why? ..... PI provide/attach evidence .....		
	c. Does the medical college practice provision of MBBS programme evaluation –by peers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.14c. is YES/NO, PI mention How/Why? .....		
	d. Does the medical college has provision of teachers evaluation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If the answer of Q.14d. is YES, PI mention How/Why?..... PI provide/attach evidence .....		

***The End***